



## Students of Color Conference

### Host Bid Guidelines

Thank you for applying to host SOCC this year!

Your bid should be a 15-20 minute presentation to the UCSA Board at the Student Organizing Summit. Please review the MOU between UCSA and campus hosts that details the responsibilities and commitments that you will need to make to host SOCC. Any presentation materials (powerpoints, packets, etc.) you would like considered by the Board are due two weeks before Student Organizing Summit. Submit your bid and any questions to the Operations & Development Director, who is the professional staff lead on supporting UCSA conferences **one week before the Student Organizing Summit**. Their email is [operations@ucsa.org](mailto:operations@ucsa.org).

You may use any medium to present your bid, but at minimum, your materials should cover:

- **Date you want to hold the conference and facilities available for use**  
*SOCC is traditionally held in November. You may hold the conference anytime toward the end of Fall Quarter or during Winter Quarter, as long as the conference does not conflict with any other systemwide conference. Confirm all locations are available for use during your proposed date before presenting your bid to the Board.*
- **Budget and fundraising plan**  
*UCSA will pay up to \$2000 in grants or in-kind purchases. You are expected for fundraising the rest of the conference through registration fees, your student government, and institutional or outside support.*
- **Proposed theme of the conference**
- **Registration capacity and fees**  
*SOCC is UCSA's largest conference, usually accommodating 900-1000 students.*
- **Why you believe your campus should host this year**
- **Your plan to engage communities of color and organizations for students of color on your campus in planning the conference**
- **What resources exist on your campus to inform training around the issues facing students of color and to help you facilitate difficult conversations**
- **How you will enlist the above resources before, during, and after the conference**
- **How your campus will align your proposal to the established memo**
- **Agenda for arrival, programming, and departures**  
*A full draft of the schedule is appreciated, but not required. Provide as much information as you can. After the bid's selection, you may not change arrival and departure times, because student travel will depend on it.*
- **If your event is to include a direct action, what steps will be taken in organizing and security for the action and an alternative activity provided for those who cannot participate**



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