



UNIVERSITY OF CALIFORNIA

COUNCIL ON STUDENT FEES

Dear reader,

You will find attached a resolution passed by the Council on Student Fees on 8 October 2017, titled "Council on Student Fees Resolution on Commencement Funding" submitted by Alice Malmberg, member from UC Santa Cruz.

Part of the resolution is a mandate to the Chair to transmit copies of the resolution, including attachments, to the Chairs of all member campus committees, the Vice Chancellor of Student Affairs (or equivalent) of each campus, and the Vice President of Student Affairs Robin Holmes-Sullivan.

If you have any questions about the resolution, please contact the author directly at suavpi@ucsc.edu.

Thank you.



UNIVERSITY OF CALIFORNIA

COUNCIL ON STUDENT FEES

Council on Student Fees Resolution on Commencement Funding

WHEREAS, Student Fee Advisory Committees (SFACs) or equivalent exist on each of the ten University of California campuses to “advise the use of revenue generated from the Student Services Fee.”

WHEREAS, UC Regents Policy 3101 [attached] states, “income generated by the Student Services Fee (formerly referred to as the University Registration Fee) shall be used to support services and programs that directly benefit students and that are complementary to, but not a part of, the core instructional program”; and

WHEREAS, UC Regents Policy 3101 differentiates this from tuition, which covers “the full cost of attending the University, including the cost of housing, food, healthcare, books and supplies, transportation, and other academic and personal expenses”; and

WHEREAS, the Council on Student Fees Standing Policy 2 [attached] states, “Student Services Fees should be used to fund services and activities that are not essential to the core academic function of the university but are deemed important and complementary to the University experience, distinguished as such from the uses of General Funds and upheld by Regents Policy 3101, on a level at which it is appropriate for students to collectively pay for them”; and

WHEREAS, there have been several documented cases of UC campuses asking their SFACs or equivalent to provide Student Services Fee funding for official commencement exercises, or to cover shortfalls in campus commencement budgets; and

WHEREAS, official commencement exercises are, for all intents and purposes, part of “the full cost of attending the University.”

THEREFORE BE IT RESOLVED, that official commencement exercises should be covered by the cost of Tuition and are inappropriate for Student Services Fee Funding; and

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THEREFORE BE IT FURTHER RESOLVED, that the Council on Student Fees strongly rebukes reliance on the Student Services Fee to fund official commencement exercises; and

THEREFORE BE IT FURTHER RESOLVED, that the Council on Student Fees urges campus and systemwide administrators to find better, more sustainable options to fund commencement exercises that do not rely on the Student Services Fee or allocations from campus SFACs or equivalent; and

THEREFORE BE IT FINALLY RESOLVED, that copies of this resolution will be transmitted to the Chairs of each SFAC or equivalent, the Vice President of Student Affairs Robin Holmes-Sullivan, and each campus Vice Chancellor of Student Affairs or equivalent.

Approved by the Council on Student Fees
8 October 2017

Certified by Hayden Jackson, Chair



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Regents Policy 3101: The University of California Student Tuition and Fee Policy*

Approved January 21, 1994

Amended May 20, 2004, September 22, 2005, March 25, 2010, May 20, 2010, and November 18, 2010

A Student Tuition and Fee Policy affecting Tuition and the Student Services Fee is established with the following provisions.

A. Tuition

Tuition, (formerly referred to as the Educational Fee) is a Universitywide mandatory charge assessed against each resident and nonresident registered student. Tuition is assessed uniformly across all campuses of the University.

In addition to funding programs and services supported by Tuition (such as student financial aid and related programs, admissions, registration, administration, libraries, and operation and maintenance of plant), income generated by Tuition may be used for general support of the University's operating budget. Revenue from Tuition may be used to fund all costs related to instruction, including faculty salaries.

In recommending to the Board the annual Tuition level, the President shall take into consideration the following factors:

1. The resources necessary to maintain access under the Master Plan, to sustain academic quality, and to achieve the University's overall mission;
2. The full cost of attending the University, including the cost of housing, food, healthcare, books and supplies, transportation, and other academic and personal expenses;
3. The amount of support available from various sources to assist needy students in funding the full cost of their education;
4. Overall State General Fund support for the University; and
5. The full cost of attendance at comparable public institutions.

The President annually shall solicit faculty and student views on the level of Tuition through the appropriate consultation processes.

B. The Student Services Fee

The University of California is committed to providing a supportive and enriched learning environment for all undergraduate, graduate and professional students. To facilitate this intent, all registered resident and nonresident students are assessed the Student Services Fee which is a Universitywide mandatory charge.

Related Resources

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Income generated by the Student Services Fee (formerly referred to as the University Registration Fee) shall be used to support services and programs that directly benefit students and that are complementary to, but not a part of, the core instructional program. These services and programs include, but are not limited to, operating and capital expenses for services related to the physical and psychological health and well-being of students; social, recreational, and cultural activities and programs; services related to campus life and campus community; technology expenses directly related to the services; and career support. These services and programs create a supportive and enriched learning environment for University of California undergraduate, graduate and professional students.

Increases in the Student Services Fee should have a return-to-aid component that is the same percentage as the return-to-aid component of increases in Tuition.

Annually the President shall review the Student Services Fee and recommend to the Board the appropriate fee level after considering a variety of factors, including but not limited to: needs and priorities of undergraduate, graduate and professional students; inflation and other budgetary cost increases; creation of new programs or services; and overall budget priorities of the University.

At each campus, the Chancellor or his/her designee annually shall solicit and actively consider student recommendations, with the intent of honoring as much as possible student recommendations on the following: the use of Student Services Fee revenue; and the annual Student Services Fee to be set by the Regents. Student recommendations shall be provided by each campus' Student Fee Advisory Committee recognized by the systemwide Council on Student Fees.

Each campus will maintain a website that provides details on how the Student Services Fee has been allocated relative to the recommendation of the Student Fee Advisory Committee.

Each campus should refer to administrative guidelines issued by the President that provide additional guidance around the use of Student Services Fee revenue, Student Fee Advisory Committees, Student Services Fee reports, and student fee websites.

C. Notification to Students

To assist students and their parents in planning for future educational expenses, the President shall report annually to the Board the proposed fee levels for Tuition and the Student Services Fee for the next academic year.

**Nothing in this policy constitutes a contract, an offer of a contract, or a promise that any tuition or fees ultimately authorized by The Regents will be limited by any term or provision of this policy. The Regents expressly reserve the right and option, in its absolute discretion, to establish tuition or fees at any level it deems appropriate based on a full consideration of the circumstances, and nothing in this policy shall be a basis for any party to rely on tuition or fees of a specified level or based on a specified formula.*



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UNIVERSITY OF CALIFORNIA

COUNCIL ON STUDENT FEES

STANDING POLICY 2

CSF POLICY ON THE APPROPRIATE USE OF THE UNIVERSITY STUDENT SERVICES FEE (FORMERLY, REGISTRATION FEE)

Approved: April 13, 2002

Amended: February 2, 2003

Amended: May 1, 2011

Amended: May 19, 2012

The Council on Student Fees has agreed that:

Student Services Fees should remain as low as possible while maintaining satisfactory levels of services and activities. Student Services Fees should be used to fund services and activities that are not essential to the core academic function of the university but are deemed important and complementary to the University experience, distinguished as such from the uses of General Funds and upheld by Regents Policy 3101, on a level at which it is appropriate for students to collectively pay for them.

Programs and functions of student service units that are inappropriate for Student Services Fee funding in whole or in majority can be divided into two classes:

Class One: Inappropriate for **any** Student Services Fee funding

1. Enrollment/Registrar/Admissions Services
2. Financial Aid Administration
3. University Libraries
4. Alumni Affairs and Alumni Student Services
5. Planning and Budget Administrative Units
6. Instructionally-related Capital Improvements
7. Business operations within the Office of the Vice Chancellor for Student Affairs
8. Auxiliary Units (i.e. Housing and Parking Services)
9. Business operations and academic services within the Offices for Students with Disabilities

Class Two: Inappropriate for **majority** Student Services Fee funding

The Council on Student Fees, in coalition with UCSA, is the UC-recognized student voice on fee policy.

1. Intercollegiate Athletic Programs
2. New Student/Transfer Student Orientation Programs
3. Learning Skills Centers
4. Educational Opportunity Programs
5. International Student Programs

Class Two programs (with the possible exception of Athletics) should be funded primarily by the state as they relate directly to the future viability of the University and the critical goals of academic quality and access.

The purpose of this policy is to encourage discussion and discretion on the appropriate use Student Services Fee funds, while specifically stating inappropriate uses.